

**SWALLOW SCHOOL DISTRICT  
W299 N5614 Highway E  
Hartland, Wisconsin 53029**

**SCHOOL BOARD WORK SESSION**

**November 15, 2017**

**6:30 p.m.**

Board Members Present: Susie Polentini and Peggy Moede.

Also in attendance: Dan Davis of C.G.Schmidt, Nick Kent of PRA, Melissa Thompson, Jeremy Struss, Andrea Rice, and Jeff Grunwald of Swallow School, and community members Rich Kaiser, Kim Krotts, Luke Szafranski, John Huggett, Julie Carlsen, Bob Mallow, Bob Menefee, Rebecca Mattano, Jim deVries, and John Siepman.

**CALL TO ORDER**

The work session began at 6:30 p.m.

**DISCUSSION**

Members of the Board of Education, community, and school staff met for the second Facilities Advisory Committee (FAC) meeting. The meeting began with introductions by committee members, reviewing the committee's shared commitments, and answering questions related to processes for the committee.

The timeline for building additions and renovations and known capital improvement needs of the district were shared, then a tour of the 1950s/1894 wing of the building was taken by committee members. A video showcasing other areas of the building which house mechanicals or items on the capital improvement project list along with a video on the evolution of education were viewed. A summary of how school finance works in Wisconsin and how it is applied at Swallow was then discussed.

The FAC completed an input exercise to create a listing of things committee members learned, want to know more about, and suggested areas to focus the energy of the committee based on the two meetings so far.

The meeting concluded by co-chairs Bob Mallow and John Huggett facilitating a discussion of Plus/Deltas and Swallow staff providing materials to review for the next meeting which will be held on Thursday, December 7 at 6:30pm.

**ADJOURNMENT**

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Melissa Thompson  
Superintendent

Approved: \_\_\_\_\_

\_\_\_\_\_, President

\_\_\_\_\_, Clerk